



## **DHAKA UNIVERSITY ALUMNI ASSOCIATION AUSTRALIA INC. (DUAAA)**

**A Social Network for DU Graduates**

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### **Notice of Annual General Meeting 2024**

The Annual General Meeting of Dhaka University Alumni Association Australia (DUAAA) will be held on Sunday, 21 September 2025, at 10:30 am at Glenfield Community Hall, Seddon Park, Railway Parade, Glenfield, New South Wales 2167.

#### **Agenda:**

- Welcome address and update from the President
- Approve minutes of the last AGM
- General Secretary's report
- Treasurer's report on the financial statement for the financial year 2024
- Question & answer - with the permission of the chair
- Vote of thanks by General Secretary
- Election of new office bearers and executive committee members

**Dissolve the current Executive Committee and delegate authority to the Election Commission to conduct the election for a new Executive Committee.**

The DUAAA Executive Committee is composed of **11 Office Bearers** and **10 Executive Committee Members**, as follows:

- **President (1)**
- **Vice President 1 (1)**
- **Vice President 2 (1)**
- **General Secretary (1)**
- **Treasurer (1)**
- **Associate General Secretary (1)**
- **Cultural Secretary (1)**
- **Information & Publication Secretary (1)**
- **Education & Research Secretary (1)**
- **Event Management Secretary (1)**
- **Sports Secretary (1)**
- **Executive Committee Members (10)**

## **Eligibility and Election Rules** (Reference: DUAAA Constitution)

### **1. Voting and Candidacy**

Only *General/Full Members* who have fully paid their membership fees and whose names appear on the official voter list are eligible to:

- Vote in the AGM
- Stand as candidates for election
- Attend the AGM

*Associate Members* are **not** eligible to vote or nominate for any committee position.

### **2. Minimum Membership Requirement for EC Positions**

To be eligible for election as an Office Bearer or Executive Committee (EC) member, a candidate must have held membership for at least **two years**.

### **3. Eligibility for President, General Secretary and Treasurer**

To be eligible for these positions, candidates must:

- Have at least **five consecutive years** of General Membership, **and**
- Have served as an Executive Committee member for at least **two years or one full term**.

### **4. Term Limits – President and General Secretary**

- A maximum of **two consecutive terms** may be served in each position.
- The combined service in both positions cannot exceed **three terms (six years)** in total.

### **5. Term Limits – All Positions**

Office Bearers and EC members may not be re-elected to the **same position** after serving **two consecutive terms (four years)**.

### **6. Advisory Committee Membership**

The outgoing **President, Vice President 1, Vice President 2, and General Secretary** will automatically become members of the Advisory Committee.

- If any of these individuals contests in the upcoming election for any position, they will lose the right to serve on the Advisory Committee.

### **7. If nominations exceed the number of available positions, a ballot will be held.**

An independent Election Commission has been appointed to oversee and manage the election, with **Abdul Latif Shikder** as Chief Election Commissioner (CEC) and **Tushar Das** and **Mohammed Ibrahim Khalil Masud** as Assistant Election Commissioners (AEC). The Commission will administer the election process in accordance with the relevant provisions of the DUAAA Constitution.

The Election Commission will share voters' contact details with eligible candidates **solely for election purposes**. Members who do not wish their details to be disclosed must notify the Executive Committee **in writing by 1 September 2025**. Failure to respond will be taken as consent to disclose.

**Nominations will close at midnight on 30 August 2025.** All completed nomination forms (Annex A) must be submitted to the Election Commission via email at [shikder@yahoo.com](mailto:shikder@yahoo.com)  
**Nomination Submission Fee: \$100 (see form for details).**

For any membership-related queries before submitting a nomination, please contact the General Secretary at [lincoln@yahoo.com](mailto:lincoln@yahoo.com) and cc to [alumni.duaaa@gmail.com](mailto:alumni.duaaa@gmail.com)

By the order of the Executive Committee.

Lincoln Shafiqullah  
General Secretary  
Dhaka University Alumni Association Australia



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**Annex A**

**NOMINATION FORM  
Executive Committee Election 2025–2026**

We, the undersigned financial members of the **Dhaka University Alumni Association Australia (DUAAA)**, hereby nominate:

**Nominee's Name:** .....

**Position Nominated For:** .....

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**Proposed By:**

- **Name:** .....
- **Phone:** ..... **Email:** .....
- **Member Number:** ..... **Signature:** .....

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**Seconded By:**

- **Name:** .....
- **Phone:** ..... **Email:** .....
- **Member Number:** ..... **Signature:** .....

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**Candidate Declaration**

I, the undersigned nominee, hereby solemnly acknowledge and accept this nomination. I pledge to uphold the **Constitution, Rules, and Regulations** of the DUAAA and to serve in accordance with its principles. I further agree to accept the decision of the Election Commission as final regarding the election outcome.

**Candidate Details:**

- **Name:** .....
- **Email:** .....
- **Member Number:** ..... **Phone:** .....
- **Signature:** ..... **Date:** .....

**Nomination Fee Payment**

**A non-refundable nomination fee of AUD 100.00 is payable as follows:**

- **Bank:** Westpac Bank
- **Account Name:** Dhaka University Alumni Association Australia
- **BSB:** 032-075
- **Account Number:** 429887
- **Payment Reference:** Your Name and Position Applied For

**Please return the completed nomination form and payment receipt by 30 August 2025 to  
Chief Election Commissioner: Abdul Latif Shikder**

**Email:** [shikder@yahoo.com](mailto:shikder@yahoo.com)

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**Office Use Only**

- **Nomination Received On (Date):** .....
  - **Membership Status (Financial up to date):** ☐ Yes    ☐ No
  - **Application Status:** ☐ Accepted    ☐ Rejected
  - **Reason if Rejected:** .....  
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.....  
.....
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**Chief Election Commissioner:**  
**Mr Abdul Latif Shikder**  
**Email:** [shikder@yahoo.com](mailto:shikder@yahoo.com)