



Bangla Proshar Committee Inc

ANNUAL GENERAL MEETING 2012

Notice of Annual General Meeting

All Members

Bangla Proshar Committee Inc.

Dear Member,

Re: Notice of Annual General Meeting to be held on 23 September 2012.

The Executive Committee is pleased to inform you that the Annual General Meeting of the Bangla Proshar Committee Inc will be held on **Sunday, 23 September 2012 at Macquarie Fields Community Hall, 5 Fields Rd, Macquarie Fields NSW 2564.**

Agenda

- 6:30 AGM opening and re-confirmation of the Minutes of the past AGM.
- 7:00 Financial Report - Treasurer
- 7:30 Executive Committee's Report – General Secretary
- 8:00 President's notes and hand over to Election Commissioner
- 8:15 Election of new Executive Committee for 2012-14
- 8:45 Welcome Address by the newly elected President & General Secretary
- 9:00 Close

Please find enclosed a letter from the Election Commissioner. Also please find attached the Voting Proxy Form in case you will not be able to attend the AGM. The proxy form should be returned to me by 1 pm on 22 September 2012.

The Executive Committee cordially invites you to attend the AGM and requests you to provide constructive suggestions and directions and to elect a New Executive Committee for the 2012 - 2014 period, under the constitutional guidelines and norms.

Yours sincerely,

(Hasina Aktar Mini)

General Secretary

22 August 2012



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PROXY FORM

(as per BPC Constitution)

NOTE:

- (a) This proxy is only valid if the member making the nomination, and the nominated member are financial members of the Association.
- (b) Only one proxy may be appointed by a member for the meeting specified in this proxy.
- (c) This proxy must reach the General Secretary of the Association 24 hours prior to the start of the meeting referred to in this proxy.

I,

(Print name of the member)

Of

.....

(Print address of the member)

being a financial member of the Bangla Proshar Committee Inc., hereby authorise-

.....

(Print name of the member)

Of

.....

(Print address of the member)

as my proxy to vote on my behalf at the Annual General Meeting of the Bangla Proshar Committee Inc. to be held on 23 September 2012 (*date of the meeting*) or the date to which that meeting has been adjourned or postponed.

I also authorise the proxy holder to exercise the proxy on their behalf.

Signed

(Member's signature)

Dated-

22 August 2012

Financial Member

Bangla Proshar Committee Inc.

Dear Member,

Re: Seeking of Nomination for BPC Executive Committee (EC) 2012 – 2014.

The Annual General Meeting 2012 of the Bangla Proshar Committee Inc will be held on Sunday, the 23rd September 2012. As per the Constitution, at this AGM a new Executive Committee for the period 2012-14 will be elected.

As the Election Commissioner, I am inviting you and all other financial members for submitting nomination for available positions in the new Executive Committee, using the prescribed Nomination Form as attached herewith.

The positions in the Executive Committee are:

1. President - 1 position
2. Vice President - 1 position
3. General Secretary - 1 position
4. Assistant General Secretary - 1 position
5. Treasurer - 1 position
6. Cultural Secretary - 1 position
7. Public Relations Secretary - 1 position
8. Member - 4 positions

(One Executive Member is reserved for the outgoing President as Ex Officio member)

Should you need more Nomination Forms, you may like to photocopy it or collect from me.

Please note, as per the BPC Constitution, to be eligible for nomination and/or proposing and seconding a name and also to vote, you will have to be eligible.

The last date of submitting the nomination to me direct (by hand delivery) is 6:30 pm on 23 September 2012. However, the closing time may be extended at my discretion in case sufficient nominations are not received by the closing time.

Thank you for your co-operation.

Yours sincerely,

(Dr Narayan Das)

Election Commissioner

BPC AGM 2012;

Phone: 0433 0162 753; E-mail: dasnc@gmail.com



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Nomination Form

[For the Election of the Executive Committee for 2012-14 term]

We, the undersigned, hereby nominate:

Mr/Mrs/Ms/Miss/Dr.....

for the position of:.....

Mr/Mrs/Ms/Miss/Dr.....

Proposed by-

Seconded by-

Name:.....

Name:.....

Signature:

Signature:

Consent:

I, the undersigned, hereby solemnly declare that should I be elected for the above Position, I shall actively participate in the Executive Committee activities in fulfilling the Objectives of the Bangla Proshar Committee Inc and work as per the Constitution.

Date:

Signature:

Name:.....

Address:.....

Ph:.....E-mail:.....

Election Commissioner's Comments:

Signature: